

IFTA/IRP Reporting Requirements

Updated: 7/2/12

General Information

- ▶ IFTA: miles & fuel
 - ▶ IRP: miles
 - ▶ What vehicles must be reported?
 - ▶ What miles/fuel are reported?
- 

Mileage requirements by law

Basic Information

- ▶ Start/End date
 - ▶ Unit number
 - ▶ Driver name
 - ▶ Licensee/Registrant name
- 

Mileage requirements by law

Trip Information

- ▶ Origin
 - ▶ Destination
 - ▶ Route of travel
 - ▶ Beginning/Ending odometers
 - ▶ Total trip miles
 - ▶ Mileage per jurisdiction
- 

Record the Odometer Reading:

- At the beginning of each day or trip.
- When leaving each jurisdiction.
- At the end of each day or trip.

DAILY VEHICLE MILEAGE AND FUEL REPORT

Wisconsin Department of Transportation

(IRP & IFTA Vehicles Only)

Instructions

Clear Form

See instructions on reverse side

Fleet Unit Vehicle Identification Number or Unit Number		Power Unit Fleet Number	Fuel Type	Name (Fuel Payer/RR Registrant)	Fuel Payer Name (If Other Than RR Registrant)	Driver's Name		
MILEAGE INFORMATION				FUEL INFORMATION		TRIP INFORMATION		
TRIP DATE	HIGHWAYS USED	JURISDICTION NAME	ODOMETER READING BEGIN	JURISDICTION MILES	GALLONS RECEIVED	VENDOR NAME	ORIGIN	DESTINATION
AL								
AZ								
AR								
CA								
CO								
CT								
DE								
DC								
FL								
GA								
ID								
IL								
IN								
IA								
KY								
LA								
ME								
MD								
MA								
MI								
MN								
MS								
NH								
MT								
NE								
NV								
NB								
NJ								
NM								
NY								
NC								
ND								
OH								
OK								
OR								
PA								
RI								
SC								
SD								
TN								
TX								
UT								
VT								
WA								
WV								
WI								
WY								
WV								
WY								
AK								
AE								
AS								
HI								
PR								
ST								
HS								
UM								
PE								
EU								
SH								
VT								

END

 TOTAL TRIP MILES

Found online (MV2687):
<http://www.dot.wi.gov/business/carriers/mc-forms.htm>

Suggested blank trip sheet



MV2687 4/2003

Record the Odometer Reading:

1. At the beginning of each day or trip.
2. When leaving each jurisdiction.
3. At the end of each day or trip.

DAILY VEHICLE MILEAGE AND FUEL REPORT

Wisconsin Department of Transportation

(IRP & IFTA Vehicles Only)

[Instructions](#)[Clear Form](#)[See instructions on reverse side](#)

Power Unit/Vehicle Identification Number or Unit Number 12345678912345678		Power Unit Fleet Number 1	Fuel Type D	Name (Fuel Payer/IRP Registrant) Sample Company	Fuel Payer Name (If Other Than IRP Registrant)	Driver's Name Mr. Smith			
STATE	MILEAGE INFORMATION			FUEL INFORMATION		TRIP INFORMATION			
	TRIP DATE	HIGHWAYS USED	JURISDICTION NAME	ODOMETER READING BEGIN	JURISDICTION MILES	GALLONS RECEIVED	VENDOR NAME	ORIGIN	DESTINATION
AL				1450000					
AK									
AZ									
AR									
CA									
CO									
CT									
DE	3/26/12	18, 151	WI	1450090	90	197.54	Madison Fuel Station Name	Madison, WI	Los Angeles, CA
DC									
FL	3/26/12	151, 380, 80	IA	1450425	335				
GA									
ID	3/26/12	80	NE	1450781	356	97.28	NE Fuel Station Name		
IL									
IN									
IA	3/27/12	76, 70	CO	1451236	455				
KY									
LA	3/27/12	70, 15	UT	1451592	356				
ME									
MD	3/28/12	15	AZ	1451622	30	189.12	AZ Fuel Station Name		
MA									
MI	3/28/12	15	NV	1451746	124	107.83	NV Fuel Station Name		
MN									
MS	3/29/12	15	CA	1451966	220				
MO									
MT									
NE									
NV									
NH									
NJ									
NM									
NY									
NC									
ND									
OH									
OK									
OR									
PA									
RI									
SC									
SD									
TN									
TX									
UT									
VT									
VA									
WA									
WY									
WI									
WV									
WY									
MT									
AB									
DC									
NS									
HF									
NT									
NS									
ON									
PE									
PG									
SI									
YT									
				1451966					

END

1966

TOTAL TRIP MILES

Sample trip across country

Questions?

- ▶ We're here to help!
- ▶ Contact us at (608) 264-7239
 - Email: irp-ifta@dot.wi.gov